

**ITAC meeting agenda
PA District June 10-12th**

Monday, June 9th

1230 till	Optional Field Trip	ITAC/District Staff
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Tuesday, June 10th

0800 to 0830	Welcome and Introductions/Agenda Review	McCallum
0830 0900	Pennsylvania District Program Overview	Lietmann
0900 0945	Pennsylvania District IT Overview	Senko
0945 1000	BREAK	
1000 1130	Town Hall Meeting	ITAC/District Staff
	--ITAC overview (5 min)	McCallum
	--Bureau IT issues (15 min)	Gallagher
	--DIS Office update (10 min)	Wood
	--NWIS update (10 min)	Trapanese
	--Q&A with District Staff	
1130 1230	LUNCH	
1230 1300	ITAC Discussion of Town Meeting and Issues Expected Outcome: Ensuring District needs are covered at meeting	ITAC members
1300 1400	Roundtable discussion of Bureau IT issues Potential topics: Real-time focus group Security issues Regional GIO status Developing a Customer-Focused IT office	Gallagher
1400 1430	BREAK	
1430 1500	Expectations of meeting Expected Outcome: Brainstorming of new agenda items	ITAC members
1500 1530	OLD BUSINESS: --Review of Pending Action Items Expected Outcome: Progress update	McCallum
1530 1600	NEW BUSINESS: --ITAC Charter Revisions (Technical office change) Expected Outcome: Approval of Charter Revisions --Awards for outgoing members --Process for the selection of new members	McCallum McCallum/Lins

1600	1630	CTO Office Structure	Lins
1630	1645	Review of Action Items from the day Expected Outcome: Documented list of action items	McCallum/Merk

1645 ADJOURN FOR DAY

Wednesday, June 11th

0800	0930	IT Hardware Contract Expected Outcome: ITAC update	Gallagher
0930	1000	BREAK	
1000	1045	SLEDS upgrade status Expected Outcome: Update for ITAC members.	Williamson
1045	1130	NESDIS backup study Expected Outcome: ITAC briefing	Trapanese/Dreyer
1130	1230	LUNCH	
1230	1330	Training Management System Expected Outcome: ITAC briefing of WRD issues with TMS	Moore/Smith
1330	1500	NWIS Security Issues Expected Outcome: ITAC briefing/possible action items	Trapanese/Hollway
1500	1530	BREAK	
1530	1630	IT Security impacts on Districts Expected Outcome: Action items to inform Districts	Williams
1630	1645	Review of Action Items from the day Expected Outcome: Documented list of action items	McCallum/Merk
1645		ADJOURN FOR DAY	

Thursday, February 13th

0800	0900	NWIS Implementation Status Expected Outcome: Update for ITAC members. Discussion of concerns from field.	Trapanese
0900	0930	HTML editor Expected Outcome: ITAC recommendation of preferred editor	Williams
0930	1000	Hand-held Computer Update Expected Outcome: ITAC update/possible action items	Merk
1000	1015	BREAK	
1015	1045	Raindance vs. Sametime Expected Outcome: ITAC recommendation.	Williamson

1015	1100	Prioritization of EOY spending Expected Outcome: List of prioritized items for EOY spending	ITAC
1100	1115	Database TAC formation Expected Outcome: ITAC briefing/recommendation	McEwen
1115	1130	Review/Finalization of Action Items from entire meeting	McCallum/Merk
1130	1200	Preparation for upcoming conference calls/meetings	McCallum
1200		ADJOURN Meeting	