

**6/17/05 DISCUSSION ON PORTIONS OF D R A F T
ITAC MEETING AGENDA, AUGUSTA, ME
August 16-18, 2005**

Key: Black type is proposed, blue type is from last agenda

[Part of ITAC Telecon/WebEx Minutes – 6/17/05; only includes revisions/notes, in pink - mab]

Discussion:

Tuesday, August 16

3:00 - 3:45 Reorganization issues as related to IT Lins, Allord
 VI Re-engineering status
 Expected Outcome: Any effects on ITAC?

Question about whether to keep this. During town hall meeting instead? It's an important topic, but maybe not for this agenda. It was agreed to wait until there is something more to talk about.

3:45 - 4:45 Map interface to NWIS status/update Allord?

Gary Latke will lead this discussion via telecon, per Greg Allord (via Donna). It's a big issue. More time will be needed (changed to 45 min.)

[Around 11:20 a.m., fire drill in Reston disrupted meeting; Katherine, Susan, and Marilyn not able to return to teleconference until around 11:50 a.m.]

Wednesday, August 17

8:00 - 9:00 Demonstration on SWIM McEwen arrange?
(Scott not on call; could not verify.)

DELETED 9:00 - 9:30 National cell-phone contract outcome

DELETED 9:30 - 10:00 ITEM 2005 training offered

DELETED 10:15 - 10:45 Efficiency of computer-based training mandated for many employees

Still an issue? Already addressed; ITAC has made Water's concerns known to the training office .

11:15 - 11:45 Issue clarification of 24X7 coverage Lins, McEwen

Expected Outcome: Information exchange

Keep this item, but only 15-20 minutes—not 30.

DELETED	1:00 - 1:30	Custom alerts from real-time field data	
		But keep Dynamic Web page issue. Topic changed to “Infrastructure for Dynamic Web page”. Will keep Chris Leeth as lead for this, and get someone from NatWeb to call in. Chris should coordinate the presentation. Maybe Lorna or David Boldt can call in.	
	1:30 - 2:30	Uniformity and templates for District Web pages Expected Outcome: Possible recommendations	Sebree, Lanfear
		Sonja not on call to update status. Sonja was waiting for feedback. Maybe this is not an issue. (Jeff Stoner put question mark next to this.)	
DELETED	3:20 - 3:50	Netcontinuum, Phase 2 enterprise FTP	
	4:20 - 5:00	ER IT Org. chart, IT issues and potential effects on WRD Expected Outcome: Information exchange	King
		Invite Stephen King to lead this.	
	5:00	Adjourn	

Discussion: Getting to airport in Portland, Maine. (It’s 1 ½ hours to Portland from Augusta.) We’ll shoot for 10:30 a.m. to adjourn. Jim Nicholas may not be able to attend Maine meeting; conflict with ER meeting in Reston.

- Will there be a field trip? Maybe we can fit into agenda...Demonstrate SWIM at a site? Jeff can recommend this to the Maine WSC Chief. Sandy Williamson suggested testing some biologic software...and some handheld hardware. We can even go outside the office to demonstrate visibility of the screens of the handhelds. Jeff will contact the Maine office to fill in some space with demonstrations.
- GPS cell phone camera deal? Sandy can contact vendors, with some help, to get some more information. Can do new kinds of documentation now. Terri Moore will ask Donna Schiffer to maybe help with this; she has an interest in this.

Discussion: Should ITAC be carving out a different niche? “Data is our bread and butter.” There was basic agreement on this. We can definitely make a strong case for centralized data collection.

- We have around 2 ½ hours of time left on Wednesday (8/17); we can fill it with field trip or demonstration. Maybe drive to a close site.

- Jeff will send out revised version of agenda late next week. Sandy Williamson will send his notes to Jeff Stoner and Marilyn Billone.
- Doud Santoza & Gallagher are going to Wisconsin the week of 7/18/05, to visit Harry House. Maybe CAPP can be shown to them, as well as Wisconsin WSC. Harry is in charge of the agenda; maybe he can squeeze CAPP in. Doud and Kevin really should see both Publishing & GIS programs while they are in Wisconsin.
- Need for Microsoft sequel data center of excellence (i.e. Oracle)? Sandy Williamson wants to talk with Harry House about this. Should it be an agenda item? Jackie Coles, ID WSC, may need this...
- Another possible agenda topic: NAWQA collaboration with NWQL Lab to replace data system/transfer from other labs; lab thinks this is important. Should we have a briefing on this? Can ask Steve Glodt. Is it an ITAC issue? Should keep in mind. It's a potential item to add.
- ADR? Should ask Donna Schiffer. Terri Moore will ask Donna; Donna will get back to us. (Would be by phone).
- Next teleconference? Jeff Stoner can send out draft agenda via e-mail; can verify agenda via teleconference call later. We can let Jeff know who can attend which Friday dates in July.

Tentative: Friday, 7/8/05, 11:00 a.m. Jeff will ask with his e-mail. Fri., 7/29, is a possibility.

- December 2005 is the end of Jeff's term. Review of ITAC membership terms will be added to the ME agenda.
- It was requested that airport information for the Maine meeting be put onto the ITAC Web site (distance to airports (3), to hotel; 2-hour distance from each airport to hotel/WSC).
- Jeff's summation of revised agenda: New items added to end of initial agenda. No more comments on blue items.

Meeting adjourned 12:30 p.m.