

ITAC

October 19, 2011

Attendance:

Katherine Lins
David McCulloch
Kevin Housel
Terri Moore
Bob Kimbrough
Bob Swanson
Pete Cinotto

Boyce Blanks
Susan Trapanese
Ramona Traynor
Gary Fisher
Kate Flynn
Kim Martz

There was a brief discussion prior to the call regarding use of passwords for meetings. For now, Kim will use a password for conference calls.

Agenda Review

- Action items
- Confirm next meeting
- Field computing report
- Webinars
- IT questions from face-to-face

Discussion of draft field computing report:

Gary Fisher suggested adding a 2-page Executive Summary for general consumption.

Minutes:

Terri asked if we can send the minutes out as a link rather than in document form. Not able to do this yet as the ITAC SharePoint site is for ITAC use only. Ramona commented that she can set up a separate site with access to all USGS where we can put the minutes.

Reminder to add Town Hall Q&As to the minutes. Append the questions to the end of the minutes.

Next Meeting:

- Bob Lent will contact Mark Bennett in VA WSC to confirm dates.

Succession Planning:

There was a brief discussion of succession planning. Kevin and Boyce will be rotating off ITAC next year. Katherine requested that ITAC submit nominations.

Action Items were reviewed and updated.