ITAC Conference Call
January 16, 2013

Attendance:

Scott Gain	Bob Kimbrough	Pete Cinotto
Mike Lewis	Bob Avery	Gary Cottrell
Susan Trapanese	Gary Krammes	Gary Fisher
Terri Moore	David McCulloch	Kim Martz

Minutes:

Next face-to-face meeting –

- **ACTION** – Scott will send the ITAC request to visit a Science Center to Linda Weiss.

Follow-up discussion of HAWG position paper –
Bob Kimbrough commented that a small group (Bob K., Gary Fisher, Kate Flynn, David McCulloch, Kris Lund) had a call with Kevin Oberg and Dave Mueller on December 20, 2012. The benefit of the call was to provide an opportunity for the HAWG to express their concern about the misunderstandings/misconceptions between the HAWG position paper and the OWI field computing report.

From the conversation, Kevin would like for ITAC to play a larger role in emphasizing that hardware and software need to be updated. The HAWG would like for ITAC to play a larger role in field computing. Terri questioned if this meant the HAWG wants specific recommendations on makes and models for equipment. If this is the case, Terri questioned whether ITAC really wants to take on that responsibility. Bob Kimbrough responded that the discussion did not get into that level of detail, but perhaps, ITAC can provide updates on that FCIS is doing. This may be a possible solution. Terri suggested that it may be beneficial to have Burl Goree call in to the March F2F meeting (and provide a writeup of field computing activities that can be sent out to the field). It would be beneficial to see Burl's workplan.

Scott asked about next steps for the HAWG position paper or is this complete? Bob Kimbrough responded that ITAC needs to release the report. The last version is dated October 2011 (after the North Dakota F2F). Bob commented that the options are to leave the report as is or add a paragraph about the HAWG position paper. Bob noted that Kevin is okay with that option. Members concurred that WSCs would like to see the report. Terri commented that if we update the report this would involve a lot of work as a lot has happened since the report was produced. Bob suggested that we send the report out by email and post to the Web. We need to close the loop on this action item.

David commented that the report is not actually an ITAC report. It was sponsored by Katherine. Mike Lewis commented that the report has a lot of recommendations; who is responsible for these? Mike noted that this goes back to Terri's question of whether we need to update the report. Mike suggested that it might be a good idea to preface the report with a comment that a lot has happened since then.

David McCulloch responded that the report is a historical document. It is dated. Scott commented that the email should clarify that no action needs to be taken. The report gives information about the topic, but is not currently being acted on. Scott concurred that a preamble is a good idea.

Mike suggested that ITAC ask Burl and Gary to report back to ITAC on progress since the report was written. Bob Kimbrough noted that some of the recommendations have been acted upon.

Terri noted that the SWUG has also looked at the same issue, and they will be releasing a report. Everyone seems to have different recommendations.

Bob Kimbrough commented that he is interested in ITAC reviewing the recommendations. Terri concurred that this is a good idea. She noted that we need to make sure it is known that the report is historical. It would be beneficial to add information on those recommendations that have been acted on.

Scott suggested that we add a preamble and note that the recommendations do not represent current actions being acted on. Bob suggested that information can be included in the transmittal email.

ACTION – Bob Kimbrough will write email for ITAC to review.

Update on cloud computing – Terri commented that no decision has been made yet. The last she heard was that the contract is being protested. An update will depend on what comes from this.

Mapping summit – David McCulloch commented that he is hesitant to move forward with this without a permanent OI Chief in place and the current budget issues. David commented that he does have topics that can be discussed.

The group had a brief discussion about Lorna's agenda topic. David commented that Lorna's presentation "dove-tails" with Burl's activities. David noted that Lorna's topic involves development of a framework for web pages on mobile devices – public applications. Terri added that it is important that Lorna update ITAC.

ACTION – Terri will talk to Gary Fisher about an update from Burl at the F2F and how much time is needed on the agenda. Gary noted that he is flexible. Terri will get back to Kim for updating the agenda. Additionally, include Burl in the discussion when ITAC reviews the recommendations from the field computing report.

Terri asked Scott about invitees to the March meeting. Terri took the action to invite Tim Brown, Dan Cavanaugh, and Jon Hoffman to the meeting. Keep in mind that we need to try and keep travel expenses down.

Cloud computing mini presentation -
David McCulloch gave a mini presentation to ITAC on cloud computing. David will present in more detail at the F2F meeting.

Agenda
ITAC reviewed the agenda for the March meeting.
ACTION – Kim will finalize the agenda and send to ITAC. **COMPLETE (1/16/13)**

Action Item Updates –
Action Item updates were captured in our discussions today. Kim will update the action items on SharePoint.