



Internet Installation Request Form

Request form must be submitted to the Convention Services Dept. 48 hours in advance.
 Special service requests must be submitted 4 weeks in advance.
 Convention Services Fax Number: (314) 241-6171

Group/Company Name: _____
 Address: _____

 Contact Name: _____
 Title: _____
 Phone Number: _____ Fax Number: _____
 Dates of Service: Starting: _____ Ending: _____
 Times of Service: Starting: _____ Ending: _____
 Room/Booth Location: _____ Extension # _____

SERVICES REQUIRED

COST

INTERNET CONNECTIVITY \$ 250.00 / day

ADDITIONAL EQUIPMENT

LINKSYS® 16-PORT WORKGROUP SWITCH \$ 50.00 / day
 LINKSYS® 8-PORT WORKGROUP SWITCH \$ 50.00 / day
 LINKSYS® WIRELESS B/G ACCESS POINT \$ 50.00 / day
 LINKSYS® 4-PORT ROUTER \$ 50.00 / day

The Millennium Hotel St. Louis will supply the corresponding number of Ethernet cables needed for connectivity

Please mark the appropriate box. If payment will be made by credit card, please list the credit card number below along with a signature.

Master Bill Check Cash Credit Card

Credit Card #: _____ Expiration: _____

Cardholder Signature: _____

Client Signature: _____ Date: _____

For Internal Use

Catering _____ MIS Manager _____
 Engineering _____ Accounting _____

SERVICE TERMS AND CONDITIONS AGREEMENT

THIS AGREEMENT CREATES IMPORTANT OBLIGATIONS, WHICH ARE BINDING ONCE YOU SIGN THIS DOCUMENT. PLEASE READ IT IN FULL BEFORE YOU SIGN THE SERVICE TERMS AND CONDITIONS AGREEMENT.

The owner or operator of Millennium Hotel St. Louis provides this high-speed internet service (the "Service"). The charge for this service is \$250.00/day, and equipment charges are \$50.00 / per unit, which will be billed to your chosen selection on the previous page. Once you accept the terms and conditions of this agreement by signing this agreement, you will be connected to the Millennium Hotel St. Louis network. By accepting the terms and conditions of this agreement, you warrant that you are of sufficient age and mental capacity to enter into this binding contract, or that your parent or legal guardian has consented to your use of the Service and accepted this Agreement on your behalf.

Use of the Service

- YOU MAY use the Service for your personal use and lawful purpose only.
- YOU MAY NOT use the Service for any sale, resale, license, or sublicense any portion of the Service; tamper with the Service or attempt to reverse engineer, change, alter, modify, or otherwise affect it in any way whatsoever.
- YOU MAY NOT use the Service for any prohibited conduct, including but not limited to: any unlawful use; any use that interferes with another's intellectual property rights; or any use that is deemed tortuous or to interfere with the operation of this Service or any other system or property. For more detailed information, please see the Level 3 Acceptable Use Policy <http://www.level3.com/764.html>, which is incorporated herein by reference.
- If you violate this policy, Millennium Hotel St. Louis may, among any other actions it deems appropriate in its sole discretion, terminate this Agreement with you, without refund or other damages to you.

Assumption of Risk

You assume the entire risk arising from use of the Service. You understand and acknowledge that Millennium Hotel St. Louis does not control or monitor the data or other content of web sites or services you may upload, download or access. You are solely responsible for any charges or fees incurred from such use or damage that may occur to your system due to inappropriate use.

Limitation of Liability

To the maximum extent permitted by applicable law, in no event will Millennium Hotel St. Louis or its owners, manager, officers, directors, employees, shareholders or affiliates of any of them be held liable to you or anyone else for: (1) any special, incidental, direct or indirect damages whatsoever (including, without limitation, interruption, loss of information, loss due to a third party receiving confidential information stored on, sent to or from your laptop, or any other pecuniary loss) arising out of the use (or inability to use) the Service; or 2) any inaccuracy, error or omission in, or loss arising or damages caused in whole or in part by use of the Service. In any case, Millennium Hotel St. Louis' entire liability under any provision of this Agreement will be limited to the amount actually paid by you for the service.

Equipment Rental

If additional equipment is needed, as supplied above, signing this agreement binds you to the internal and external functionality of that equipment. All equipment becomes your responsibility from the dates and times of service on the previous page. All equipment is assigned fully operational and intact. If equipment is damaged or tampered with, and is not returned in the same fashion as assigned, or the equipment is not returned at all, a fee of \$100.00 / per piece of equipment will be added to your bill. Each piece of equipment is labeled and inventoried by serial number. The label and serial number of the assigned equipment will be documented upon rental and the returned equipment must match that data.

Miscellaneous

Millennium Hotel St. Louis retains the right at any time to change the terms of this Agreement, or require new terms, and to change, impose conditions on or discontinue any aspect or feature of the Service. Such changes will be effective immediately upon publication of a revised Agreement, and you will be deemed to have accepted the new terms if you use the Service after such notice.

This Agreement is governed by the laws of the State of Missouri. This Agreement represents the entire agreement between Millennium Hotel St. Louis and you regarding use of the Service and overrides any other representations or advertisements with respect to the Service. If any provision of this Agreement is found to be unenforceable, that provision will be enforced to the maximum extent permissible so as to give effect to the intent of the parties, and the remainder of this Agreement will continue in full force and effect. The headings used in this Agreement are for convenience only, and will not be given any legal import. If you have any questions concerning this Agreement, or if you desire to contact Millennium Hotel St. Louis for any reason, please feel free to call the operator and ask for the MIS Department.

BY SIGNING BELOW AND USING THE SERVICE, YOU ARE CONSENTING TO BE BOUND BY AND ARE BECOMING A PARTY TO THIS AGREEMENT. IF YOU DO NOT AGREE TO ALL OF THE TERMS OF THIS AGREEMENT, PLEASE DISCARD THIS DOCUMENT AND DO NOT USE THE SERVICE.

Client signature: _____ Date: _____